

**Abenaki Dental Care** is unique in today's medical services. We spend time getting to know you and your dental needs, accept most private insurance plans, and educate you on how to improve your oral and overall health. We use the highest quality materials with the latest technological advancements and techniques. After treating thousands of New Hampshire patients, here are some points to consider helping understand each other's role in maintaining oral health.

**Please initial in each box:**

- While we currently accept most private care insurance plans, we are only considered an in-network provider for Delta Dental. We will bill all insurances as a courtesy. **If your insurance company does not pay for treatment rendered, you are ultimately responsible for all charges associated with services provided in our office.** It is important that you recognize that the insurance you have is a legal contract between you and your insurance company. We ask that you carefully read your insurance policy to be sure that you are fully aware of any restrictions that apply to the benefits provided. Your employer negotiates with the dental insurance company for different packages of dental coverage and your employers' human resource department can answer questions concerning your specific coverage.

- To prevent any misunderstanding concerning dental insurance payment, the following policy has been established:

- All major services, such as dentures, bridges or crowns, and other extensive treatment plans require a portion of the fee to be paid in advance before dental treatment is started.

- Payments must be made as treatment progresses, regardless of payment from your insurance company.

- A pre-estimate will be submitted to your insurance company for authorization of benefits before the dental treatment is started, if time and circumstances permit. If emergency treatment is necessary for your care, we will do our best to estimate your cost and collect this amount at the time services are rendered. Please note this is an estimate only and any services or fees not covered by your specific insurance policy are your responsibility.

- **Abenaki Dental Care** does require payment in full for your portion, at the time of service. We accept all major credit cards and checks (for existing patients with established history.) If you are in need of an extended finance option, we also work with Care Credit, which offers up to 18 month interest free loans designed to meet your dental health needs on approved credit.

- In the event of an unpaid balance statements will be sent to you on a monthly basis for the first 90 days (3 months). If payment is not remitted in this time, your account is subject to a finance charge of 1.25%, accruing monthly. After six months of inactivity your account will be sent to a collection agency.

- A specific amount of time is reserved for you and we strongly encourage all patients to keep their appointments. If you must change your appointment, **we require a 48-hour (two business days) notice to avoid a \$75 cancellation or no-show fee.** We value your time, we ask the same from you.

- If you don't understand the risks, benefits, complications, or alternatives prior to every procedure, please ask us. We will always be here to help educate you on your oral health.

**I agree to the following conditions.**

Print Name \_\_\_\_\_

Patient/Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_